



3.0.01611.00A

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1. Place the roll of tape onto reel "A", in a clockwise direction, making sure that the black tab at the bottom of the reel goes through one of the open slots in the core of the roll of tape. Press down until the little black lock-tab secures the roll in place.
2. **Depress the trigger** to unravel the tape in order to thread the tape as shown in Diagram 2 above. As you pull the tape around tip roller "C" to wind it over the roll of tape, make sure there is **no adhesive on the liner** beyond the tip roller "C". Gently pull your thumb across the tape on the tip roller to break the film of adhesive without tearing the liner itself. Pull the adhesive back from the liner at this point so that it stops at the bottom of tip roller "C".
3. Pull the liner under reel "B", as shown in Diagram 2, and release the trigger. Don't forget to make sure there is no adhesive on the liner!
4. Insert the end of the liner through the slots on the reel. Rotate reel "B" one full revolution **counter-clockwise** to ensure that the liner is secure and winds properly.
5. If necessary, you may adjust the tension of the roll as shown in Diagram 5. Do not over tighten! Close cover.

**To begin application, first ensure that the adhesive is at the bottom of tip roller "C".**

1. Place the tip roller onto your paper, as shown in Diagram 3, and depress the trigger and keep it depressed as you apply the adhesive.
2. When you have applied the desired length of adhesive, **release the trigger** and break the adhesive by **pressing the tip roller down** onto your paper and **pulling the applicator gun back, not upwards!**

#### **Troubleshooting:**

Tape is coming off reel "A": the tape has not been secured by the lock-tab. Open the gun and press down hard on the tape until the lock-tab pops up over the plastic core of the tape (see step 1).

Tape is not rewinding correctly and is all loose inside the gun: check that you have correctly and tightly wound the liner around reel "B" (see steps 3 & 4 above).

Tape is coming up off the page when I am finished applying it: you are most likely pulling the gun UP towards you instead of BACK as you are trying to break the adhesive and/or you are not releasing the trigger. Break the adhesive with your fingers and follow step 8 diligently when reapplying the tape.